



JOB ANNOUNCEMENT

Position: MONITORING, EVALUATION AND LEARNING - MEL TECHNICAL ADVISOR

Time: Full time position, open-ended contract

Application Deadline: Feb 28, 2025

ABOUT US:

The Agroecology Fund (AEF) is a multi-donor fund supporting agroecology movements worldwide. The Fund aims to support resilient food systems that promote the economic and nutritional well-being and human rights of small farmers and Indigenous Peoples and their communities, strengthen biodiversity conservation, and mitigate climate change. With the guidance of international advisors deeply embedded in agroecology movements, the Fund supports some of the most effective grassroots collaboratives in the field of agroecology. Since 2012, AEF has awarded over \$25 million to partner collaboratives working in more than 90 countries. It also supports and facilitates learning exchange among partners that advance agroecological solutions locally, regionally and globally. From 2021, the Agroecology Fund is setting regional agroecology funds to strengthen funding at territory level.

The Fund operates according to a set of principles which, in short, seek to apply a rights-based approach across the Agroecology Fund's work and to enhance trust-based processes in grantmaking and monitoring, evaluation and learning (MEL) to deepen reciprocal, solidarity and non-colonial collaboration.

The Global Greengrants Fund (GGF) fiscally sponsors the Agroecology Fund, which operates with a small and decentralized team working remotely from different countries. This is an excellent opportunity to work with a global level re-granter organization to amplify agroecology around the world.

POSITION SUMMARY:

The Monitoring, Evaluation and Learning Technical Advisor will be a key member of the Agroecology Fund team, reporting directly to one of the Co-Directors who supervises the MEL area and will work closely with the MEL Assistant responsible for data management. The MEL Technical Advisor will be responsible for tracking the progress and impact of Agroecology Fund's Grant Program, providing critical insights to inform decision-making on Fundraising, Grantmaking and Communication areas. The MEL Technical Advisor will also provide support to the Regional Agroecology Funds in Mexico, India, East and West Africa as required.

RESPONSIBILITIES:

- Review grantees' reports and prepare feedback letters to grantees requesting additional information as needed.
- Conduct monitoring calls with grantees.
- Collaborate with the MEL assistant to keep the Grants Database updated.
- Produce reports and data analysis on the grant program to support the Fundraising, Grantmaking and Communications area.
- Provide input for AEF's communications strategies based on grantees' reports and other grantee communications products.

- Produce thematic reports compiling results of grants awarded by the Agroecology Fund.
- Provide support to the Regional Funds MEL work as required.
- Collaborate with the design of learning activities (virtual and presential).
- Collaborate on other related special projects as required.

QUALIFICATIONS AND SKILLS:

The Agroecology Fund is looking for a **mid-level career professional** motivated by appreciation of the Agroecology Fund’s mission “*mobilizing resources to build power that transforms food systems & fosters the wellbeing of people and the planet*” that can meet these requirements:

Educational and Professional Background:

- A bachelor’s or master’s degree in a relevant field related to food systems, such as agronomy, forestry science, agroecology or a related discipline.
- At mid-level carrier, with at least 10 years of experience in the development sector in the Global South.
- At least five years of experience in monitoring and evaluation roles, preferably in the context of food systems and agroecology programs.
- International working experience in the Global South, with fieldwork experience in at least one of the following regions: Africa, Latin America or Asia.
- Familiarity with the agroecology movements globally.
- Familiarity with the philanthropic sector
- Familiarity with Trust-Based Philanthropy principles

Skills and Competencies:

- Good written and oral communication skills in English and at least one additional language (French or Spanish).
- Proficient in quantitative and qualitative data analysis.
- Ability to interpret and present data in a clear and meaningful way and to convey complex findings and insights in a clear and understandable manner to both technical and non-technical stakeholders.
- Writing skills to present qualitative information about grantees’ work in a clear and meaningful way to contribute to AEF’s story-telling communications strategies.
- Good computer and IT skills, proficiency in Microsoft Office Suite and competence in using information technology for data collection, analysis, and reporting.
- Familiarity with diverse communications strategies.
- Familiarity with spreadsheet, data visualization tools and platforms.
- Strong attention to detail and analytical skills with an engaging, consultative, relationship-focused approach to working with people.



- Good organizational communication skills and capable of interacting with people from different cultures in a respectful and warm way.
- Strong interpersonal skills to work effectively in a team-oriented environment.
- Ability to manage multiple tasks and deadlines concurrently.
- Ability to adapt to changing circumstances and evolving project requirements and flexibility to navigate diverse contexts and challenges.
- Willingness to explore innovative approaches to monitoring and evaluation.

TERMS OF EMPLOYMENT

- *Time:* Full time position, open-ended contract
- *Status:* Employee or consultant depending on worker location
- *Compensation:* Salary range is \$80,000 – \$92,500, commensurate with qualifications and experience for employees based in the U.S., or regional-equivalent salary if outside of the US.
- *Benefit package:* It varies by location and by status as employee or consultant
- *Approximate start date:* April 7, 2025
- *Location:* Remote, but should be able to work on Eastern Standard Time (EST)
- Reports to Co-Director

Equal Opportunity Employer

As a global organization, the Agroecology Fund recognizes the importance of its staff reflecting on the communities its work aims to benefit. The Agroecology Fund is a dynamic organization that values creativity and innovative thinking and fosters strong teamwork based on mutual respect. We are an equal opportunity employer. We encourage and seek applications from women, people of color, and bilingual and bicultural individuals, as well as members of the lesbian, gay, bisexual, and transgender communities. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, or medical condition.

How To Apply

Job announced on Jan 30, 2025. Applications will be considered on a rolling basis till **February 28, 2025**. A maximum of 5 candidates who best meet the requirements will be selected for interviews. Our intention is to fill the position by March 31, 2025.

To apply, please fill out the [online form](#) and upload a cover letter, CV, and two writing samples in the corresponding fields. We are unable to answer questions or calls due to limited staffing but encourage you to visit our [website](#) and social media for more information about the Agroecology Fund.